



Tuesday, November 12, 2019

6:30 pm – 9:30 pm

RBC Dominion Securities

95 King Street South, Waterloo (3rd Floor)

Meeting Chairperson: Sarah Willey Thomas

Timekeeper & Governance Monitor:

Paul Botros

A G E N D A

Agenda Item	Time	Function	Lead	Action Code
1. Welcome & Call to order	6:30 pm			-
1.1. Confirm quorum		Protect	Sarah, Dorothy	-
1.2. Confirm minute taker.	3 min			-
1.3. Identification of Conflicts of Interest				I
2. Approval of the Agenda	2 min	Direct	Sarah	A
3. Strategic Discussion	6:35 pm			
3.1. Strengthening our Brand <ul style="list-style-type: none"> Electronic motion General discussion and next steps 	30 min	Reflect, Expect	Lori, Teresa, Paul	DS
3.2. Forecast for year end 2019	7:05 pm 5 min	Reflect Direct	Karen	I/DS
3.3. In Camera Session <ul style="list-style-type: none"> Variable Pay 	7:10 pm 20 min	Expect, Direct		
3.4. 2019 Budget Discussion <ul style="list-style-type: none"> Operating Budget Scenarios linked to strategic plan Impact on reserves and future years 	40 min	Reflect	Karen, Lori	DS
3.5. Approval of 2019 budget				
3.6. Approval of 2019 Fee Schedule	10 min	Direct	Karen, Lori	A
4. Routine Business	8:20 pm			
4.1. Governance Policy Monitoring Compliance Reports <ul style="list-style-type: none"> Financial Management Investments Governance Model 	10 min	Reflect	Sarah, Lori	DS, A
4.2. Board Calendar for 2020	10 min	Connect	Lori	I
4.3. Corporate Credit update <ul style="list-style-type: none"> Recommendation to rescind board motion from Sept 10, 2019 	5 min	Direct, Protect	Lori, Sarah	A
5. Consent Agenda <small>The consent agenda is provided to approve or accept the following reports without discussion. If you have a question or require clarification, please email the Board President and Executive Director PRIOR to the meeting so that a response can be circulated. If you believe that an item in the Consent Agenda requires discussion (for reasons more substantive than clarification), you may request that it be removed from the consent agenda and placed on the regular agenda. This requires a motion from the Board prior to doing so.</small>				
5.1. Executive Director's Report - Oct 2019				I
5.2. 2019-Q3 Statements				I
5.3. Finance & Audit minutes – Oct 28/19				I
5.4. Board Development Day Notes – Oct 6/19	8:40 pm 2 min	Reflect	Sarah	I
5.5. Executive Director's Report – Sept 2019				I
5.6. Finance & Audit minutes – Sept 23/19				I
5.7. Nominating minutes – Sept 18/19				I

Action Codes: A: approval D: decision I: information only
 DS: discussion NS: determine next steps R: recommendation U: update only

